

Revenue Service

Date: September 24, 2004

The Leander Band Booster Club
P. O. Box 920
Leander, TX 78646-0920

Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201

Person to Contact:

April C. Howard 31-07692
Customer Service Representative

Toll Free Telephone Number:

8:00 a.m. to 6:30 p.m. EST
877-829-5500

Fax Number:

513-263-3756

Federal Identification Number:

74-2545808

Dear Sir or Madam:

This is in response to your request of September 24, 2004, regarding your organization's tax-exempt status.

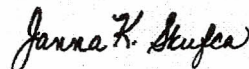
In September 1995 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records indicate that your organization is also classified as a public charity under sections 509(a)(1) and 170(b)(1)(A)(vi) of the Internal Revenue Code.

Our records indicate that contributions to your organization are deductible under section 170 of the Code, and that you are qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Internal Revenue Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



Janna K. Skufca, Director, TE/GE
Customer Account Services

CEDAR PARK

CEAR PARK, Texas

786139998

79830613-0094

02/26/2014 (12)260-7585 01:50:34 PM

===== Sales Receipt =====

Product	Sale Unit	Final
Description	Qty Price	Price

(Forever)	1 \$9.80	\$9.80
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Star-Spangled Banner PSA BKLT/20

(Forever)	1 \$9.80	\$9.80
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Star-Spangled Banner PSA BKLT/20

=====

Total:	\$19.60
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Paid by:

Debit Card \$19.60

Account #: XXXXXXXXXXXX5110

Approval #: 702872

Transaction #: 253

23903481323

Receipt#: 004477

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Form 1023 Checklist

(Revised December 2013)

Application for Recognition of Exemption under Section 501(c)(3) of the Internal Revenue Code

Note. Retain a copy of the completed Form 1023 in your permanent records. Refer to the General Instructions regarding Public Inspection of approved applications.

Check each box to finish your application (Form 1023). Send this completed Checklist with your filled-in application. If you have not answered all the items below, your application may be returned to you as incomplete.

- ☒ Assemble the application and materials in this order:
- Form 1023 Checklist
 - Form 2848, *Power of Attorney and Declaration of Representative* (if filing)
 - Form 8821, *Tax Information Authorization* (if filing)
 - Expedite request (if requesting)
 - Application (Form 1023 and Schedules A through H, as required)
 - Articles of organization
 - Amendments to articles of organization in chronological order
 - Bylaws or other rules of operation and amendments
 - Documentation of nondiscriminatory policy for schools, as required by Schedule B
 - Form 5768, *Election/Revocation of Election by an Eligible Section 501(c)(3) Organization To Make Expenditures To Influence Legislation* (if filing)
 - All other attachments, including explanations, financial data, and printed materials or publications. Label each page with name and EIN.
- ☒ User fee payment placed in envelope on top of checklist. DO NOT STAPLE or otherwise attach your check or money order to your application. Instead, just place it in the envelope.
- ☒ Employer Identification Number (EIN)
- ☒ Completed Parts I through XI of the application, including any requested information and any required Schedules A through H.
- You must provide specific details about your past, present, and planned activities.
 - Generalizations or failure to answer questions in the Form 1023 application will prevent us from recognizing you as tax exempt.
 - Describe your purposes and proposed activities in specific easily understood terms.
 - Financial information should correspond with proposed activities.
- ☒ Schedules. Submit only those schedules that apply to you and check either "Yes" or "No" below.
- | | | | |
|------------|------------------|------------|---|
| Schedule A | Yes ____ No ____ | Schedule E | Yes ____ No ____ |
| Schedule B | Yes ____ No ____ | Schedule F | Yes ____ No ____ |
| Schedule C | Yes ____ No ____ | Schedule G | Yes ____ No ____ |
| Schedule D | Yes ____ No ____ | Schedule H | Yes ☒ No ____ |

Form 1023
(Rev. December 2013)
Department of the Treasury
Internal Revenue Service

Application for Recognition of Exemption (99)
Under Section 501(c)(3) of the Internal Revenue Code

(Use with the June 2006 revision of the Instructions for Form 1023 and the current Notice 1382)

OMB No. 1545-0056

Note: If exempt status is approved, this application will be open for public inspection.

Use the instructions to complete this application and for a definition of all **bold** items. For additional help, call IRS Exempt Organizations Customer Account Services toll-free at 1-877-829-5500. Visit our website at www.irs.gov for forms and publications. If the required information and documents are not submitted with payment of the appropriate user fee, the application may be returned to you.

Attach additional sheets to this application if you need more space to answer fully. Put your name and EIN on each sheet and identify each answer by Part and line number. Complete Parts I - XI of Form 1023 and submit only those Schedules (A through H) that apply to you.

Part I Identification of Applicant

1 Full name of organization (exactly as it appears in your organizing document)		2 c/o Name (if applicable)	
Leander Band Boosters Club			
3 Mailing address (Number and street) (see instructions)	Room/Suite	4 Employer Identification Number (EIN)	
PO Box 920		74-2545805	
City or town, state or country, and ZIP + 4		5 Month the annual accounting period ends (01-12)	
Leander, TX 78646		05	
6 Primary contact (officer, director, trustee, or authorized representative)		b Phone: 512-570-1000	
a Name: Audrey Poche, President		c Fax: (optional)	
7 Are you represented by an authorized representative, such as an attorney or accountant? If "Yes," provide the authorized representative's name, and the name and address of the authorized representative's firm. Include a completed Form 2848, <i>Power of Attorney and Declaration of Representative</i> , with your application if you would like us to communicate with your representative.		☐ Yes ☒ No	
8 Was a person who is not one of your officers, directors, trustees, employees, or an authorized representative listed in line 7, paid, or promised payment, to help plan, manage, or advise you about the structure or activities of your organization, or about your financial or tax matters? If "Yes," provide the person's name, the name and address of the person's firm, the amounts paid or promised to be paid, and describe that person's role.		☐ Yes ☒ No	
9a Organization's website: www.leanderband.org			
b Organization's email: (optional)			
10 Certain organizations are not required to file an information return (Form 990 or Form 990-EZ). If you are granted tax-exemption, are you claiming to be excused from filing Form 990 or Form 990-EZ? If "Yes," explain. See the instructions for a description of organizations not required to file Form 990 or Form 990-EZ.		☐ Yes ☒ No	
11 Date incorporated if a corporation, or formed, if other than a corporation. (MM/DD/YYYY)		0 / 0 / 1987	
12 Were you formed under the laws of a foreign country? If "Yes," state the country.		☐ Yes ☒ No	

Part V**Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors** (Continued)

- b** List the names, titles, and mailing addresses of each of your five highest compensated employees who receive or will receive compensation of more than \$50,000 per year. Use the actual figure, if available. Refer to the instructions for information on what to include as compensation. Do not include officers, directors, or trustees listed in line 1a.

Name	Title	Mailing address	Compensation amount (annual actual or estimated)

- c** List the names, names of businesses, and mailing addresses of your five highest compensated **independent contractors** that receive or will receive compensation of more than \$50,000 per year. Use the actual figure, if available. Refer to the instructions for information on what to include as compensation.

Name	Title	Mailing address	Compensation amount (annual actual or estimated)

The following "Yes" or "No" questions relate to *past, present, or planned* relationships, transactions, or agreements with your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed in lines 1a, 1b, and 1c.

- 2a** Are any of your officers, directors, or trustees **related** to each other through **family** or **business relationships**? ☐ Yes ☒ No
If "Yes," identify the individuals and explain the relationship.
- b** Do you have a business relationship with any of your officers, directors, or trustees other than through their position as an officer, director, or trustee? If "Yes," identify the individuals and describe the business relationship with each of your officers, directors, or trustees. ☐ Yes ☒ No
- c** Are any of your officers, directors, or trustees related to your highest compensated employees or highest compensated independent contractors listed on lines 1b or 1c through family or business relationships? If "Yes," identify the individuals and explain the relationship. ☐ Yes ☒ No

- 3a** For each of your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed on lines 1a, 1b, or 1c, attach a list showing their name, qualifications, average hours worked, and duties.

- b** Do any of your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed on lines 1a, 1b, or 1c receive compensation from any other organizations, whether tax exempt or taxable, that are related to you through **common control**? If "Yes," identify the individuals, explain the relationship between you and the other organization, and describe the compensation arrangement. ☐ Yes ☒ No

- 4** In establishing the compensation for your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed on lines 1a, 1b, and 1c, the following practices are recommended, although they are not required to obtain exemption. Answer "Yes" to all the practices you use.

- a** Do you or will the individuals that approve compensation arrangements follow a conflict of interest policy? ☐ Yes ☒ No
- b** Do you or will you approve compensation arrangements in advance of paying compensation? ☐ Yes ☒ No
- c** Do you or will you document in writing the date and terms of approved compensation arrangements? ☐ Yes ☒ No

Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors (Continued)

- b Describe any written or oral arrangements that you made or intend to make.
- c Identify with whom you have or will have such arrangements.
- d Explain how the terms are or will be negotiated at arm's length.
- e Explain how you determine or will determine you pay no more than fair market value or that you are paid at least fair market value.
- f Attach a copy of any signed leases, contracts, loans, or other agreements relating to such arrangements.

Part VI Your Members and Other Individuals and Organizations That receive Benefits From You

The following "Yes" or "No" questions relate to goods, services, and funds you provide to individuals and organizations as part of your activities. Your answers should pertain to *past, present, and planned* activities. (See instructions.)

- 1a In carrying out your exempt purposes, do you provide goods, services, or funds to individuals? ☐ Yes ☒ No
If "Yes," describe each program that provides goods, services, or funds to individuals.
- b In carrying out your exempt purposes, do you provide goods, services, or funds to organizations? ☐ Yes ☒ No
If "Yes," describe each program that provides goods, services, or funds to organizations.
- 2 Do any of your programs limit the provision of goods, services, or funds to a specific individual or group of specific individuals? For example, answer "Yes," if goods, services, or funds are provided only for a particular individual, your members, individuals who work for a particular employer, or graduates of a particular school. If "Yes," explain the limitation and how recipients are selected for each program. ☒ Yes ☐ No
- 3 Do any individuals who receive goods, services, or funds through your programs have a family or business relationship with any officer, director, trustee, or with any of your highest compensated employees or highest compensated independent contractors listed in Part V, lines 1a, 1b, and 1c? If "Yes," explain how these related individuals are eligible for goods, services, or funds. ☒ Yes ☐ No

Part VII Your History

The following "Yes" or "No" questions relate to your history. (See instructions.)

- 1 Are you a **successor** to another organization? Answer "Yes," if you have taken or will take over the activities of another organization; you took over 25% or more of the fair market value of the net assets of another organization; or you were established upon the conversion of an organization from for-profit to non-profit status. If "Yes," complete Schedule G. ☐ Yes ☒ No
- 2 Are you submitting this application more than 27 months after the end of the month in which you were legally formed? If "Yes," complete Schedule E. ☐ Yes ☒ No

Part VIII Your Specific Activities

The following "Yes" or "No" questions relate to specific activities that you may conduct. Check the appropriate box. Your answers should pertain to *past, present, and planned* activities. (See instructions.)

- 1 Do you support or oppose candidates in **political campaigns** in any way? If "Yes," explain. ☐ Yes ☒ No
- 2a Do you attempt to **influence legislation**? If "Yes," explain how you attempt to influence legislation and complete line 2b. If "No," go to line 3a. ☐ Yes ☒ No
- b Have you made or are you making an **election** to have your legislative activities measured by expenditures by filing Form 5768? If "Yes," attach a copy of the Form 5768 that was already filed or attach a completed Form 5768 that you are filing with this application. If "No," describe whether your attempts to influence legislation are a substantial part of your activities. Include the time and money spent on your attempts to influence legislation as compared to your total activities. ☐ Yes ☒ No
- 3a Do you or will you operate bingo or **gaming** activities? If "Yes," describe who conducts them, and list all revenue received or expected to be received and expenses paid or expected to be paid in operating these activities. **Revenue and expenses** should be provided for the time periods specified in Part IX, Financial Data. ☐ Yes ☒ No
- b Do you or will you enter into contracts or other agreements with individuals or organizations to conduct bingo or gaming for you? If "Yes," describe any written or oral arrangements that you made or intend to make, identify with whom you have or will have such arrangements, explain how the terms are or will be negotiated at arm's length, and explain how you determine or will determine you pay no more than fair market value or you will be paid at least fair market value. Attach copies of any written contracts or other agreements relating to such arrangements. ☐ Yes ☒ No
- c List the states and local jurisdictions, including Indian Reservations, in which you conduct or will conduct gaming or bingo.

Part VIII Your Specific Activities (Continued)

- 11 Do you or will you accept contributions of: real property; conservation easements; closely held securities; intellectual property such as patents, trademarks, and copyrights; works of music or art; licenses; royalties; automobiles, boats, planes, or other vehicles; or collectibles of any type? If "Yes," describe each type of contribution, any conditions imposed by the donor on the contribution, and any agreements with the donor regarding the contribution. ☐ Yes ☐ No
- 12a Do you or will you operate in a foreign country or countries? If "Yes," answer lines 12b through 12d. If "No," go to line 13a. ☐ Yes ☒ No
- b Name the foreign countries and regions within the countries in which you operate.
- c Describe your operations in each country and region in which you operate.
- d Describe how your operations in each country and region further your exempt purposes.
- 13a Do you or will you make grants, loans, or other distributions to organization(s)? If "Yes," answer lines 13b through 13g. If "No," go to line 14a. ☐ Yes ☒ No
- b Describe how your grants, loans, or other distributions to organizations further your exempt purposes.
- c Do you have written contracts with each of these organizations? If "Yes," attach a copy of each contract. ☐ Yes ☐ No
- d Identify each recipient organization and any relationship between you and the recipient organization.
- e Describe the records you keep with respect to the grants, loans, or other distributions you make.
- f Describe your selection process, including whether you do any of the following:
- (i) Do you require an application form? If "Yes," attach a copy of the form. ☐ Yes ☐ No
- (ii) Do you require a grant proposal? If "Yes," describe whether the grant proposal specifies your responsibilities and those of the grantee, obligates the grantee to use the grant funds only for the purposes for which the grant was made, provides for periodic written reports concerning the use of grant funds, requires a final written report and an accounting of how grant funds were used, and acknowledges your authority to withhold and/or recover grant funds in case such funds are, or appear to be, misused. ☐ Yes ☐ No
- g Describe your procedures for oversight of distributions that assure you the resources are used to further your exempt purposes, including whether you require periodic and final reports on the use of resources.
- 14a Do you or will you make grants, loans, or other distributions to foreign organizations? If "Yes," answer lines 14b through 14f. If "No," go to line 15. ☐ Yes ☒ No
- b Provide the name of each foreign organization, the country and regions within a country in which each foreign organization operates, and describe any relationship you have with each foreign organization.
- c Does any foreign organization listed in line 14b accept contributions earmarked for a specific country or specific organization? If "Yes," list all earmarked organizations or countries. ☐ Yes ☐ No
- d Do your contributors know that you have ultimate authority to use contributions made to you at your discretion for purposes consistent with your exempt purposes? If "Yes," describe how you relay this information to contributors. ☐ Yes ☐ No
- e Do you or will you make pre-grant inquiries about the recipient organization? If "Yes," describe these inquiries, including whether you inquire about the recipient's financial status, its tax-exempt status under the Internal Revenue Code, its ability to accomplish the purpose for which the resources are provided, and other relevant information. ☐ Yes ☐ No
- f Do you or will you use any additional procedures to ensure that your distributions to foreign organizations are used in furtherance of your exempt purposes? If "Yes," describe these procedures, including site visits by your employees or compliance checks by impartial experts, to verify that grant funds are being used appropriately. ☐ Yes ☐ No

Part IX Financial Data

For purposes of this schedule, years in existence refer to completed tax years. If in existence 4 or more years, complete the schedule for the most recent 4 tax years. If in existence more than 1 year but less than 4 years, complete the statements for each year in existence and provide projections of your likely revenues and expenses based on a reasonable and good faith estimate of your future finances for a total of 3 years of financial information. If in existence less than 1 year, provide projections of your likely revenues and expenses for the current year and the 2 following years, based on a reasonable and good faith estimate of your future finances for a total of 3 years of financial information. (See instructions.)

A. Statement of Revenues and Expenses

	Type of revenue or expense	Current tax year	3 prior tax years or 2 succeeding tax years			
		(a) From <u>June 2012</u> To <u>May 2013</u>	(b) From <u>June 2011</u> To <u>May 2012</u>	(c) From <u>June 2010</u> To <u>May 2011</u>	(d) From <u>June 2009</u> To <u>May 2010</u>	(e) Provide Total for (a) through (d)
Revenues	1 Gifts, grants, and contributions received (do not include unusual grants)	40,570	101,969	49,193	140,055	331,787
	2 Membership fees received					
	3 Gross investment income					
	4 Net unrelated business income					
	5 Taxes levied for your benefit					
	6 Value of services or facilities furnished by a governmental unit without charge (not including the value of services generally furnished to the public without charge)					
	7 Any revenue not otherwise listed above or in lines 9–12 below (attach an itemized list)	190,492	52,518	186,939	0	429,949
	8 Total of lines 1 through 7	231,062	154,487	236,132	140,055	761,736
	9 Gross receipts from admissions, merchandise sold or services performed, or furnishing of facilities in any activity that is related to your exempt purposes (attach itemized list)	20,421	60,844	35,780	46,780	163,825
	10 Total of lines 8 and 9	251,483	215,331	271,912	186,835	925,561
Expenses	11 Net gain or loss on sale of capital assets (attach schedule and see instructions)					
	12 Unusual grants					
	13 Total Revenue Add lines 10 through 12	251,483	215,331	271,912	186,835	925,561
	14 Fundraising expenses	6,833	35,485	18,330	0	
	15 Contributions, gifts, grants, and similar amounts paid out (attach an itemized list)					
	16 Disbursements to or for the benefit of members (attach an itemized list)					
	17 Compensation of officers, directors, and trustees					
	18 Other salaries and wages					
	19 Interest expense					
	20 Occupancy (rent, utilities, etc.)					
	21 Depreciation and depletion					
	22 Professional fees			400	400	
	23 Any expense not otherwise classified, such as program services (attach itemized list)	250,045	168,938	273,455	172,335	
	24 Total Expenses Add lines 14 through 23	256,878	204,423	292,185	172,735	

Part X Public Charity Status (Continued)

- e** 509(a)(4)—an organization organized and operated exclusively for testing for public safety. ☐
- f** 509(a)(1) and 170(b)(1)(A)(iv)—an organization operated for the benefit of a college or university that is owned or operated by a governmental unit. ☐
- g** 509(a)(1) and 170(b)(1)(A)(vi)—an organization that receives a substantial part of its financial support in the form of contributions from publicly supported organizations, from a governmental unit, or from the general public. ☐
- h** 509(a)(2)—an organization that normally receives not more than one-third of its financial support from gross **investment income** and receives more than one-third of its financial support from contributions, membership fees, and gross receipts from activities related to its exempt functions (subject to certain exceptions). ☒
- i** A publicly supported organization, but unsure if it is described in 5g or 5h. The organization would like the IRS to decide the correct status. ☐
- 6** If you checked box g, h, or i in question 5 above, you must request either an **advance** or a **definitive ruling** by selecting one of the boxes below. Refer to the instructions to determine which type of ruling you are eligible to receive.
- a Request for Advance Ruling:** By checking this box and signing the consent, pursuant to section 6501(c)(4) of the Code you request an advance ruling and agree to extend the statute of limitations on the assessment of excise tax under section 4940 of the Code. The tax will apply only if you do not establish public support status at the end of the 5-year advance ruling period. The assessment period will be extended for the 5 advance ruling years to 8 years, 4 months, and 15 days beyond the end of the first year. You have the right to refuse or limit the extension to a mutually agreed-upon period of time or issue(s). Publication 1035, *Extending the Tax Assessment Period*, provides a more detailed explanation of your rights and the consequences of the choices you make. You may obtain Publication 1035 free of charge from the IRS web site at www.irs.gov or by calling toll-free 1-800-829-3676. Signing this consent will not deprive you of any appeal rights to which you would otherwise be entitled. If you decide not to extend the statute of limitations, you are not eligible for an advance ruling. ☐

Consent Fixing Period of Limitations Upon Assessment of Tax Under Section 4940 of the Internal Revenue Code

For Organization

(Signature of Officer, Director, Trustee, or other
authorized official)

(Type or print name of signer)

(Date)

(Type or print title or authority of signer)

For IRS Use Only

IRS Director, Exempt Organizations

(Date)

- b Request for Definitive Ruling:** Check this box if you have completed one tax year of at least 8 full months and you are requesting a definitive ruling. To confirm your public support status, answer line 6b(i) if you checked box g in line 5 above. Answer line 6b(ii) if you checked box h in line 5 above. If you checked box i in line 5 above, answer both lines 6b(i) and (ii). ☒
- (i) (a)** Enter 2% of line 8, column (e) on Part IX-A. Statement of Revenues and Expenses. **15234.72**
- (b)** Attach a list showing the name and amount contributed by each person, company, or organization whose gifts totaled more than the 2% amount. If the answer is "None," check this box. ☒
- (ii) (a)** For each year amounts are included on lines 1, 2, and 9 of Part IX-A. Statement of Revenues and Expenses, attach a list showing the name of and amount received from each **disqualified person**. If the answer is "None," check this box. ☒
- (b)** For each year amounts are included on line 9 of Part IX-A. Statement of Revenues and Expenses, attach a list showing the name of and amount received from each payer, other than a disqualified person, whose payments were more than the larger of (1) 1% of line 10, Part IX-A. Statement of Revenues and Expenses, or (2) \$5,000. If the answer is "None," check this box. ☒
- 7** Did you receive any unusual grants during any of the years shown on Part IX-A. Statement of Revenues and Expenses? If "Yes," attach a list including the name of the contributor, the date and amount of the grant, a brief description of the grant, and explain why it is unusual. ☐ Yes ☒ No

Schedule H. Organizations Providing Scholarships, Fellowships, Educational Loans, or Other Educational Grants to Individuals and Private Foundations Requesting Advance Approval of Individual Grant Procedures**Section I** *Names of individual recipients are not required to be listed in Schedule H.*

Public charities and private foundations complete lines 1a through 7 of this section. See the instructions to Part X if you are not sure whether you are a public charity or a private foundation.

- 1a** Describe the types of educational grants you provide to individuals, such as scholarships, fellowships, loans, etc.
- b** Describe the purpose and amount of your scholarships, fellowships, and other educational grants and loans that you award.
- c** If you award educational loans, explain the terms of the loans (interest rate, length, forgiveness, etc.).
- d** Specify how your program is publicized.
- e** Provide copies of any solicitation or announcement materials.
- f** Provide a sample copy of the application used.
- 2** Do you maintain case histories showing recipients of your scholarships, fellowships, educational loans, or other educational grants, including names, addresses, purposes of awards, amount of each grant, manner of selection, and relationship (if any) to officers, trustees, or donors of funds to you? If "No," refer to the instructions. ☐ Yes ☐ No
- 3** Describe the specific criteria you use to determine who is eligible for your program. (For example, eligibility selection criteria could consist of graduating high school students from a particular high school who will attend college, writers of scholarly works about American history, etc.)
- 4a** Describe the specific criteria you use to select recipients. (For example, specific selection criteria could consist of prior academic performance, financial need, etc.)
- b** Describe how you determine the number of grants that will be made annually.
- c** Describe how you determine the amount of each of your grants.
- d** Describe any requirement or condition that you impose on recipients to obtain, maintain, or qualify for renewal of a grant. (For example, specific requirements or conditions could consist of attendance at a four-year college, maintaining a certain grade point average, teaching in public school after graduation from college, etc.)
- 5** Describe your procedures for supervising the scholarships, fellowships, educational loans, or other educational grants. Describe whether you obtain reports and grade transcripts from recipients, or you pay grants directly to a school under an arrangement whereby the school will apply the grant funds only for enrolled students who are in good standing. Also, describe your procedures for taking action if the terms of the award are violated.
- 6** Who is on the selection committee for the awards made under your program, including names of current committee members, criteria for committee membership, and the method of replacing committee members?
- 7** Are relatives of members of the selection committee, or of your officers, directors, or **substantial contributors** eligible for awards made under your program? If "Yes," what measures are taken to ensure unbiased selections? ☒ Yes ☐ No
- Note.** If you are a private foundation, you are not permitted to provide educational grants to **disqualified persons**. Disqualified persons include your substantial contributors and foundation managers and certain family members of disqualified persons.

Section II **Private foundations complete lines 1a through 4f of this section. Public charities do not complete this section.**

- 1a** If we determine that you are a private foundation, do you want this application to be considered as a request for advance approval of grant making procedures? ☐ Yes ☐ No ☐ N/A
- b** For which section(s) do you wish to be considered?
- 4945(g)(1)—Scholarship or fellowship grant to an individual for study at an educational institution ☐
 - 4945(g)(3)—Other grants, including loans, to an individual for travel, study, or other similar purposes, to enhance a particular skill of the grantee or to produce a specific product ☐
- 2** Do you represent that you will (1) arrange to receive and review grantee reports annually and upon completion of the purpose for which the grant was awarded, (2) investigate diversions of funds from their intended purposes, and (3) take all reasonable and appropriate steps to recover diverted funds, ensure other grant funds held by a grantee are used for their intended purposes, and withhold further payments to grantees until you obtain grantees' assurances that future diversions will not occur and that grantees will take extraordinary precautions to prevent future diversions from occurring? ☐ Yes ☐ No
- 3** Do you represent that you will maintain all records relating to individual grants, including information obtained to evaluate grantees, identify whether a grantee is a disqualified person, establish the amount and purpose of each grant, and establish that you undertook the supervision and investigation of grants described in line 2? ☐ Yes ☐ No

Leander Band Booster Club

EIN 74-2545805

SCHEDULE H

Section 1

- 1a. Each year, the Leander Band Booster club awards six (6) five hundred dollar (\$500) merit based scholarships each year to qualified graduating seniors.
- 1b. The purpose of the scholarship is to assist with tuition, fees, and other costs associated with seeking post secondary education.
- 1c. N/A
- 1d. Announcements are made and applications distributed to qualifying high school seniors annually, in the month of April.

Section 2

See attachments

Section 3

Applicants must be meet following eligibility requirements:

- a. Graduating senior, with proof of enrollment in college, university or other post secondary education program;
- b. Current member of the Leander Band program

Section 4

- 4a. Applicants will be ranked based on their academic standing (rank, GPA, test scores, etc), as well as their demonstrated leadership and civic responsibility within the band program, Leander High school, their community. Any awards, honors or special recognition within the band program, other activities will also be considered. The technical quality and content of the essay portion of the application will also be a determining factor.
- 4b. The number of scholarships is part of the overall budget planning process. The budget committee submits annual budgets for approval of the general membership.
- 4c. The number of scholarships is part of the overall budget planning process. The budget committee submits annual budgets for approval of the general membership.
- 4d. Scholarships are non renewable.

Section 5

Leander High School Band Boosters Committee for Scholarship Awards

Application for Scholarships

The Leander Band Boosters has established funding for a limited number of non-renewable scholarships to be awarded to senior band members on a competitive basis. Scholarships are awarded both to those students who will continue the study and/or performance of music during their college experience, and to those students who have made significant contributions to the Leander High School Band and Color Guard and will continue post-secondary education in another field of endeavor.

Please complete the following application and return it, together with any supporting documentation required, to the Chairman of the Scholarship Committee, Leander Band Boosters, at the address provided below.

Please Type or Print

NAME: _____ **Date:** _____

Address: _____

Phone: _____ **Instrument(s):** _____

.....

I certify that the information on the following pages is true and accurate to the best of my knowledge. I certify that I am an active, contributing member of the band, participating not only in daily classes (both A and B days or double blocked if schedules are blocked), but also in concerts, performances, and competitions. I have attached any necessary documentation regarding variances to daily class requirements.

Applicant's Signature

Date

Mail completed application to:

Leander Band Boosters Scholarship Committee

Deadline:

School Activities Honors and Awards (Clubs, Organizations, Offices held, Scholastic Honors, etc)

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Other Extracurricular Activities (jobs, organizations, sports, community service, church, etc.)

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Please respond to the following questions with a minimum of 100 words for each. (Attach your neatly handwritten (black ink only) or typewritten statements.)

1. How do you believe you have benefited from your experience in the band or color guard?

2. What would you tell an incoming freshman is the best thing about the Leander High School Band?

students who demonstrate excellence on and off the field. This program is funded by sales of "Bling wear" decorative Leander Band apparel sold to students, parents, and other program supporters. 2% of the club's time is spent on this activity.

End of Year Banquet - May:

The Club hosts an annual banquet to honor the achievements of the band program, as well as individual students, announce scholarship recipients, and to introduce leaders for the upcoming school year. This event is funded by program fees, as well as proceed from tickets sales to parents and other family members. 2% of the club's time is spent on this activity.

Enrichment Activities - typically these happen in March, during spring break

The Club also sponsors/supports enrichment activities that promote a love for learning and a greater appreciation of the world around them. Often times it is a travel opportunity that includes the opportunity to perform, or to view a performance as well as have some much deserved fun. The Band has traveled to NYC, Ireland, performed in the Main Street parade at Disney - all opportunities that many of our students may not have had were it not for the band program. Time spent on this activity varies.

Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors

1a. List the names, titles, and mailing addresses of all of your officers, directors, and trustees. For each person listed, state their total annual compensation, or proposed compensation, for all services to the organization, whether as an officer, employee, or other position. Use actual figures, if available. Enter "none" if no compensation is or will be paid. If additional space is needed, attach a separate sheet. Refer to the instructions for information on what to include as compensation.

	Name	Title	Mailing Address	Compensation amount (annual actual or estimated)
	Julie Reinhart	Assistant Treasurer	806 Honeysuckle Drive Leander, TX 78641	
	Andrea Coward	Secretary	2018 Killians Way Cedar Park, TX 78613	

Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors

3a. For each of your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed on lines 1a, 1b, or 1c, attach a list showing their name, qualifications, average hours worked, and duties.

Audrey Poche

Project management, Fiscal management, Team leadership, Event planning
2 hrs/wk

Adrienne Sturup

Volunteer management, fundraising, team leadership, fiscal management
1 hrs/wk

Teresa Orkun

Project management, Event planning
1 hrs/wk

Lynda Heerdink

Administration
1 hrs/wk

Leslie Terrell

Accounting and finance
1 hrs/wk

Julie Reinhart

Accounting and Finance
1 hrs/wk

Andrea Coward

Part VIII Your Specific Activities

4a. Do you or will you undertake fundraising? Attach a description of each fundraising program.

Other (describe):

March A Thon:

Band students ask family and friends to sponsor a four hour, non stop clinic during which they work on technique, music, marching show.

Bling Sales:

Decorative band apparel sales. Includes sale of personalized apparel, bags, etc.

Profit Sharing:

Leander Band Booster Club partners with several area businesses to host "Leander Band nights." The booster club helps promote the event and in return receives a portion of the proceeds.

Concessions:

Leander Band Boosters provide concessions at select competitions, and sell cotton candy at all home football games.

Foundation solicitations:

The Leander Band plans to approach private foundations to assist with the maintenance of school owned instruments, as many of the students in our community cannot afford to purchase their own.

Sponsorship:

The Leander Band Booster Club has a sponsorship program that allows local businesses to support the Marching Show either through donations of cash or supplies.

Part VIII Your Specific Activities

4d. List all states and local jurisdictions in which you conduct fundraising. For each state or local jurisdiction listed, specify whether you fundraise for your own organization, you fundraise for another organization, or another organization fundraises for you.

The Leander Band Booster Club will fundraise for our own organization in primarily in Williamson county, Texas.

Constitution and By-Laws Leander Band Boosters

ARTICLE ONE NAME

- 1.1. The name of this organization shall be The Leander Band Boosters Club.

ARTICLE TWO PURPOSES

- 2.1. This nonprofit organization is organized for the sole support of boosting, encouraging and promoting Band students in the Leander Independent School District, to stimulate and maintain interest in the Leander Band Program; to give all possible support, both moral and financial, to the Leander Band Program.
- 2.2. The Leander Band Boosters Club ("Club") commits itself to cooperate with school officials for both building and maintaining an efficient band program and for promoting general activities pertaining to the band in cooperation with the UIL guidelines for Booster Clubs, taking precaution not to interfere with the curriculum and direction of the Band Director(s).

ARTICLE THREE MEMBERSHIP

- 3.1. Membership shall consist of all band parents and other interested persons. The Club does not discriminate with regard to race, color, religion, sex, national origin, age, disability or any other basis prohibited under applicable law.
- 3.2. Membership is open to the community.
- 3.3. The Executive Committee, by affirmative vote of two-thirds of a panel, consisting of the members of the Executive Committee, the Principal of Leander High School and the Band Director, may suspend or expel a member for cause after an appropriate hearing, and may terminate the membership of any member or suspend or expel any member of the Club whenever, in the panel's judgment, the best interest of the Club would be served thereby.
- 3.4. Upon written request signed by a former member and filed with the Secretary, the Executive Committee may, by the affirmative vote of two-thirds of the Executive

- 6.9. A majority of the members of the Executive Committee and other interested members present shall constitute a quorum.

ARTICLE SEVEN STANDING AND SPECIAL COMMITTEES

- 7.1. The President shall appoint chairpersons of committees necessary to carry on the work of the Club. The President shall be considered a member ex-officio of all committees. All committees' actions, expenditures, and decisions shall be communicated to the President prior to any action being taken by the committees. Committee Chairperson(s) are not considered agents as referred in Article 5.7 above.
- 7.2. The following Standing/Special Committee Chairpersons shall be appointed by the President upon his/her election, to serve for the following school year.

Communications
Financial (Audit)
Parental Involvement
Projects
Public Relations (Publicity)
Special Events
Scholarships

- 7.3. Each Standing/Special Committee Chairperson shall select his/her own committee from the members of the Club.

- 7.4. Standing/Special Committee Duties and Functions.

- (a) Communications - Shall be responsible for calling all members for meetings or special occasions as appropriate. Parents of all band students shall be called.
- (b) Financial - Shall be responsible for auditing the Treasurer's books and accounts prior to the May General Assembly meeting or upon election or appointment of a new Treasurer, or as deemed necessary.
- (c) Parental Involvement - Shall be responsible for promoting individual and commercial involvement, and shall inform members, potential members and the public about the variety of functions of the Club.
- (d) Public Relations (Publicity) - Shall be responsible for presenting news of the Club to the public by way of newspapers, posters, flyers, radio and/or TV. Press releases shall be accurate, complete, brief and timely. Every effort should be made to have all events listed in newspaper "Calendar of Events" and to have "features" published about special events.

CONSTITUTION AND BYLAWS
LEANDER HIGH SCHOOL BAND BOOSTER CLUB

Revised May 2, 2011

ARTICLE I.

NAME

1.1 The name of this organization shall be the Leander High School (LHS) Band Boosters Club.

ARTICLE II.

PURPOSE

2.1 This nonprofit organization is organized for the sole support of boosting, encouraging, and promoting LHS Band students, to stimulate and maintain interest in the LHS Band Program, and to give all possible support, both moral and financial, to the LHS Band Program.

2.2 The Leander High School Band Boosters Club ("Club") commits itself to cooperate with school officials for both building and maintaining an efficient band program and for promoting general activities pertaining to the band in cooperation with the UIL and LISD guidelines for Booster Clubs, taking precaution not to interfere with the curriculum and direction of the LHS Band Director(s).

2.3 This organization is organized exclusively for charitable and educational purposes within the meaning of section 501(c)(3) of the Internal Revenue Code.

2.4 Notwithstanding any other provision of these articles, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue law) or (b) by organization contributions which are deductible under section 170(c)(2) of the Internal Revenue Code of 1986 (or corresponding provision of any future United States Internal Revenue law).

2.5 No part of the net earnings of the organization shall inure to the benefit of, or be distributable to, its members, trustees, officers, or other private personas, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth. No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office.

5.7 The Parliamentarian shall maintain order for all Executive Committee Meetings, called meetings and regular meetings, shall have knowledge of the Club's Bylaws and Robert's Rules of Order, and in general, perform all duties incident to the office of Parliamentarian, and such other duties as from time to time that may be assigned to him/her by the President or by the Executive Committee.

5.8 The Treasurer's Book and the Secretary's book and all other pertinent data shall be turned over to the respective incoming officers at the May meeting. These records are to be kept for five (5) years.

5.9 All documents, instruments, or writings of any nature shall be signed, executed, verified, acknowledged or delivered by such officer and officers, or such agent or agents of the Club, and in such manner as the Executive Committee may from time to time determine.

ARTICLE VI.

MEETINGS

6.1 The Executive Board may conduct the ordinary business of the Boosters as approved by vote of the General Membership, and shall consist of the elected officers: President, First Vice President, Second Vice President (of Fundraising), Third Vice President (of Color Guard), Treasurer, Secretary, & Parliamentarian.

6.2 The Leander Independent School District Superintendent, LHS Principal and LHS Band Director shall be advised of all meetings and shall have the option of attending such meetings.

6.3 The Leander Independent School District Superintendent or his/her designate has veto power on all acts of the LHS Band Boosters affecting school finances, school attendance and school policy.

6.4 Fundraisers shall be coordinated through the President, who in turn, will coordinate through the LHS Band Director and the LHS Assistant Principal. Fundraisers involving the students must be coordinated through the school and must adhere to school policies governing student fundraising.

6.5 The Executive Committee (as defined in Article 4.2) shall meet prior to each General Assembly meeting, and at such times as deemed necessary, to determine and carry out effectively the purpose of this organization. The Executive Committee may also invite Chairpersons of standing committees to attend these meetings.

contract or executive and deliver any instrument in the name of and on behalf of the Club. Such authority may be general or confined to specific instances.

10.2 Deposits. All funds of the Club shall be deposited to the credit of the Club in such banks, trust companies, or other depositories as the Executive Committee may select.

10.3 Gifts. The Executive Committee may accept on behalf of the Club any contribution, gift, bequest, or devise for the general purposes or for any special purpose of the Club.

ARTICLE XI.

PROTECTION OF OFFICERS

11.1 Indemnification at the Discretion of the Club. The Club shall have the power to indemnify any officer or former officer of the Club for expenses and costs (including attorney's fees) actually and necessarily incurred by him, by action in court or otherwise, by reason of his being or having been such officer, except in relation to matters as to which he shall have been guilty of negligence or misconduct in respect of the matter in which indemnity is sought.

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	Julie Reinhart	Assistant Treasurer	806 Honeysuckle Drive Leander, TX 78641	
	Andrea Coward	Secretary	2018 Killians Way Cedar Park, TX 78613	

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3a. For each of your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed on lines 1a, 1b, or 1c, attach a list showing their name, qualifications, average hours worked, and duties.

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Project management, Fiscal management, Team leadership, Event planning

2 hrs/wk

Adrienne Sturup

Volunteer management, fundraising, team leadership, fiscal management

1 hrs/wk

Teresa Orkun

Project management, Event planning

1 hrs/wk

Lynda Heerdink

Administration

1 hrs/wk

Leslie Terrell

Accounting and finance

1 hrs/wk

Julie Reinhart

Accounting and Finance

1 hrs/wk

Andrea Coward

Team building, project management

1 hrs/wk

Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors

4g. If you answered "No" to any item on lines 4a through 4f, describe how you set compensation that is **reasonable** for your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed in Part V, lines 1a, 1b, and 1c.

The Leander Band Booster Club is a non profit organization that is volunteer driven. It does not offer compensation for any of it's directors.

Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors

5b. What procedures will you follow to assure that persons who have a conflict of interest will not have influence over you for setting their own compensation?

The Leander Band Booster Club is volunteer driven, and does not offer compensation for an of it's directors. Nor does it retain the services of independent contractors that will be compensated in excess of \$50,000. However the Executive Committee intends to make a recommendation to the General membership that such a policy be adopted at our April Meeting.

Foundation solicitations:

The Leander Band plans to approach private foundations to assist with the maintenance of school owned instruments, as many of the students in our community cannot afford to purchase their own.

Sponsorship:

The Leander Band Booster Club has a sponsorship program that allows local businesses to support the Marching Show either through donations of cash or supplies.

Part VIII Your Specific Activities

4d. List all states and local jurisdictions in which you conduct fundraising. For each state or local jurisdiction listed, specify whether you fundraise for your own organization, you fundraise for another organization, or another organization fundraises for you.

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